

# Procedure to Fill Online Registration and Examination Form

## Step 1. Open <https://pupexamination.ac.in>

Read the instructions carefully and select the Appropriate **NewRegistration** available at home page

### Welcome to Online Examination Portal

ਦਸੰਬਰ-2022 ਦੇ ਪ੍ਰੀਖਿਆ ਫਾਰਮਾਂ ਲਈ ਔਨਲਾਈਨ ਪ੍ਰੀਖਿਆ ਪੋਰਟਲ ਨੂੰ ਸ਼ੁਰੂ ਕਰ ਦਿੱਤਾ ਗਿਆ ਹੈ।

Procedure to Fill Online Registration and Examination Form

ਦਸੰਬਰ 2022 ਪ੍ਰੀਖਿਆ ਫਾਰਮ ਅਤੇ ਪ੍ਰੀਖਿਆ ਫੀਸ ਭਰਨ ਦਾ ਪਛਿੱਕਾ

Login/ New Registration (Dec-2022)

Private Undergraduate/ Postgraduate Courses

(ਕੇਵਲ B.A./ M.A. ਪ੍ਰਾਈਵੇਟ ਉਮੀਦਵਾਰਾਂ ਲਈ)  
(ਨਵੀਂ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਸਿਰਫ਼ ਪਹਿਲੇ ਸੈਮੇਸਟਰ ਲਈ ਹੋ ਸਕਦੀ ਹੈ ਬਾਕੀ ਵਿਦਿਆਰਥੀ ਡੈਸ਼ਬੋਰਡ 'ਤੇ ਲੌਗਇਨ ਕਰਨ)

(Only For B.A./ M.A. Private Candidates)  
(New Registration is for First Semester Only Other Candidates must Login to the Student Dashboard)

Login/ New Registration (Dec-2022)

Re-Appear

(ਰੀਗਲਰ/ਪ੍ਰਾਈਵੇਟ/ਡਿਮਟੈਸ ਐਮਰੇਸ਼ਨ ਬਿਨੈਕਾਰ) (ਸਿਰਫ਼ ODD ਸੈਮੇਸਟਰਾਂ ਲਈ)

Please fill **Registration Form** carefully and after Successful Submission of Registration form, you will receive **Application No. and Password** on the Print of Registration Form.

**Note:** Application No. and Password to Login are available on Registration Form Print

ਬਿਨੈਕਾਰ ਦੇ ਵੇਰਵੇ Applicant Details :

Application ID/ Password

4956 / PUPD0100D

## Step 2. Login to Student Dashboard to (**Already Registered Candidates**)

- ❖ Edit (if required) and Lock your Registration Form
- ❖ Fill, Edit (if required) and Lock your Examination Form (Papers)

## Step 3. Make payment using Online Debit/Credit Card/ Net Banking etc.

**After the Successful completion of Step 3 Following information will be available on your Dashboard**

**Current Status:** Dear Candidate, You have Successfully Paid Your Examination Fee and Completed Your Registration and Examination Form.

Step 1 : Fill/Edit and Lock Registration Form	Successfully Completed	Print Complete (Registration and Examination) Form
Step 2 : Fill/Edit and Lock Paper(s) (Fill Examination Form)	Successfully Completed	
Step 3 : Pay Examination Fee	Successfully Completed	

## **Important Instructions:**

- ❖ Kindly Pay your Examination Fee to complete the Online Registration and Examination Form Process.
- ❖ Please Lock your Registration only if you are sure that all the information entered by you is correct. You cannot modify your details after locking the Registration Form. So, make sure all these things before locking the Registration Form.
- ❖ Kindly Lock Paper(s) carefully, as once you Lock Paper(s) you cannot be able to Modify it further.
- ❖ Applicants are receiving Payment confirmation Information on their registered mobile number and Student Dashboard after a successful Payment. In case your confirmation Information are not displayed and payment is deducted from your bank account, then please wait for 48 hours. You should receive confirmation Information through SMS on your registered Mobile No. and Student Dashboard within this duration.

If you do not receive this information within 48 hours of making a successful payment then email at **pupexamfee@pbi.ac.in** with your query and following details:

- 1. Application No.**
- 2. Name**
- 3. Father's Name**
- 4. Mobile No.**
- 5. Date of Birth**
- 6. Course Opted**
- 7. Bank Transaction/ Reference No**
- 8. Transaction Date**